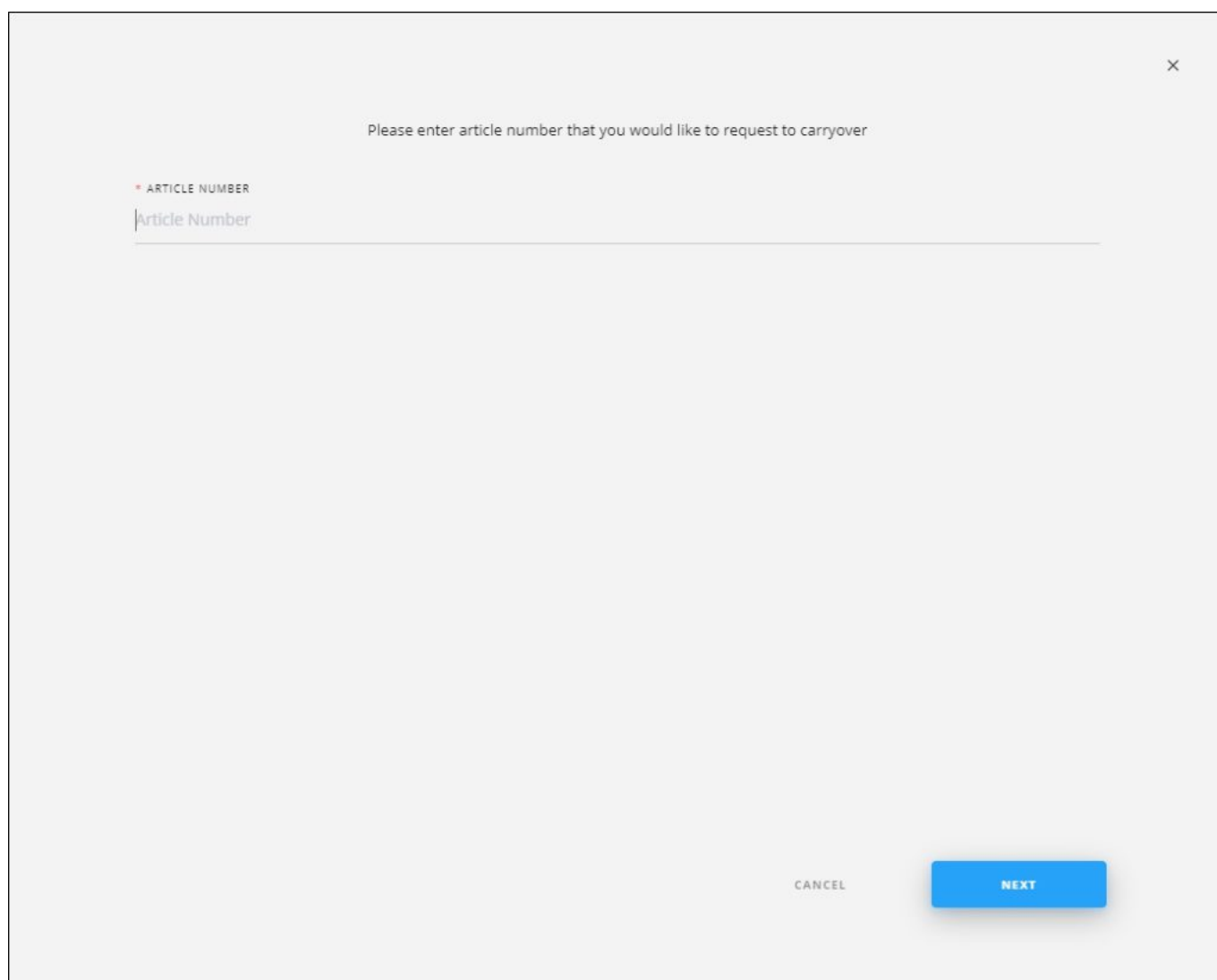# Add request for carryover article

You can add a request for an article carried over from any of the catalogs linked to the selected catalog. The last updated article in any of the linked catalogs is added. To add a carryover article request follow these steps:

1. Click **+ Article**, then select "Add Request for Carryover Article" and click **Next**, the following window appears:

2. Enter the article number of the linked catalog, then click **Next**, the following window appears:

Add Request For Carryover Article

* ADDITIONAL COMMENTS

Additional Comments is required

* COMP STYLE ARTICLES SS20

Comp Style Articles SS20 is required

* ARTICLE NAME

Sweatshirt

ADD ATTACHMENTS

Drag & drop file here

* APPROXIMATE UNITS

Approximate Units is required

* GENDER

Select

Gender is required

CANCEL   SAVE AS DRAFT   SAVE

3. Fill the request attributes,
4. Add attachments, if you want,
5. Select whether you want to save the request as a draft or as a new request by clicking the respective button.

The article is marked as shown below:

You can approve or reject the request by following the steps mentioned in "[Request Article Actions](#)".

Note:

- If the catalog is configured, you can select a color for the placeholder image of the requested article.