Users

To view the list of seller users, go to the **Users** tab, the following window appears:

S	eller	Users		Catalog	s (Customers	In	nage Type	es	Order Ty	pes	VAS	Size Scales	Artic	le Drop Reaso	ons		
	G	î.	5	** (1) 1)	0 of 2	Selected											:	G
	First Nam	ie Ç			Email 🗘			Desig	ination ()			Status 🗘		Upd	ate Date 🗸			Actions
	Rasha							Admir	n			Active		tā .	lun 17, 2022			:
	GBL							Sales	person			Active		tā.	lun 17, 2022			:

Users added to the selected seller are listed along with the email, designation, status, and updated date.

To change the user account, select the user you want then click $\stackrel{\clubsuit}{\Longrightarrow}$, the following window appears:

Change Account		×
Account Type*	 Account* 	
	CANCEL	SAVE

Select the account type then select the account of this account type to which you want to change the user.

To view the user details, click its record or select View record from the Actions menu next to it, its details are displayed as shown in the below example:

User	Notifications	Catalog Access	Privacy Policy	Notification Types			
Global S	eller Active				ĩ	5 C	
Id				Account Id			
20				9			
Account N Global selle	Name			Account Type Id			
Account 1	Туре			First Name			
Seller				Global			
Last Nam	e			Email			
Seller							
User Nam	e			Phone			
global_selle	er						
Country C	ode			Country			
AE				United Arab Emirates			
City				Designation			
				Admin			
Departme	ent			Status		U	/

User details are listed such as account name, type, email, and country, etc. For more information, refer to "<u>Users</u>".