

Add segmentation

To add a segmentation, follow these steps:



1. Click , the following window appears:

The screenshot shows a 'New Record' form with a blue header and a close button (X) in the top right corner. The form contains two input fields: 'Name*' and 'Description'. The 'Name*' field has a character count of '0 / 100' and the 'Description' field has a character count of '0 / 200'. At the bottom of the form, there are three buttons: 'CANCEL', 'SAVE', and 'SAVE AND NEW'.

If the selected catalog is a child catalog, another field appears as shown in the below example:

The screenshot shows a 'New Record' form similar to the one above, but with an additional input field labeled 'Parent Segmentation Id' located below the 'Description' field. The 'Name*' and 'Description' fields have character counts of '0 / 100' and '0 / 200' respectively. The 'CANCEL', 'SAVE', and 'SAVE AND NEW' buttons are also present at the bottom.

2. Enter the name of the segmentation,
3. Enter the description if you want,

4. Select the parent segmentation Id if the selected catalog is a child catalog, to link the segmentation of the parent catalog, this field is optional,
5. Click **Save** to add the segmentation and close the window, or **Save and New** to add it and open a new window. The segmentation is added to the list.