Update Size

Note:

As mentioned in the previous section, if the "External Change Management" flag is activated and there is at least one locked article, the whole catalog is locked and you cannot update sizes of any of the articles.

To update a size, follow these steps:

1. Select "Edit Record" from the Actions menu next to the size you want, the following window appears:

Edit Record				×
Size Index		Size		
<u> </u>	1 / 25	-		1 / 50
UPC	0 / 25	Sort Order		
			CANCEL	SAVE

If the article is locked and the "External Change Management" flag is not activated, the window appears as shown below:

Edit Record		×
Size Index 2 1 / 25	Size L	1 / 50
UPC 0/25	Sort Order 3	
Article is Locked, Please Provide Reason for Up	odate*	0 / 2000
	CANCEL	SAVE

You need to enter the reason for adding the size.

- 2. Make the necessary changes to any of the displayed information,
- 3. Click Save.