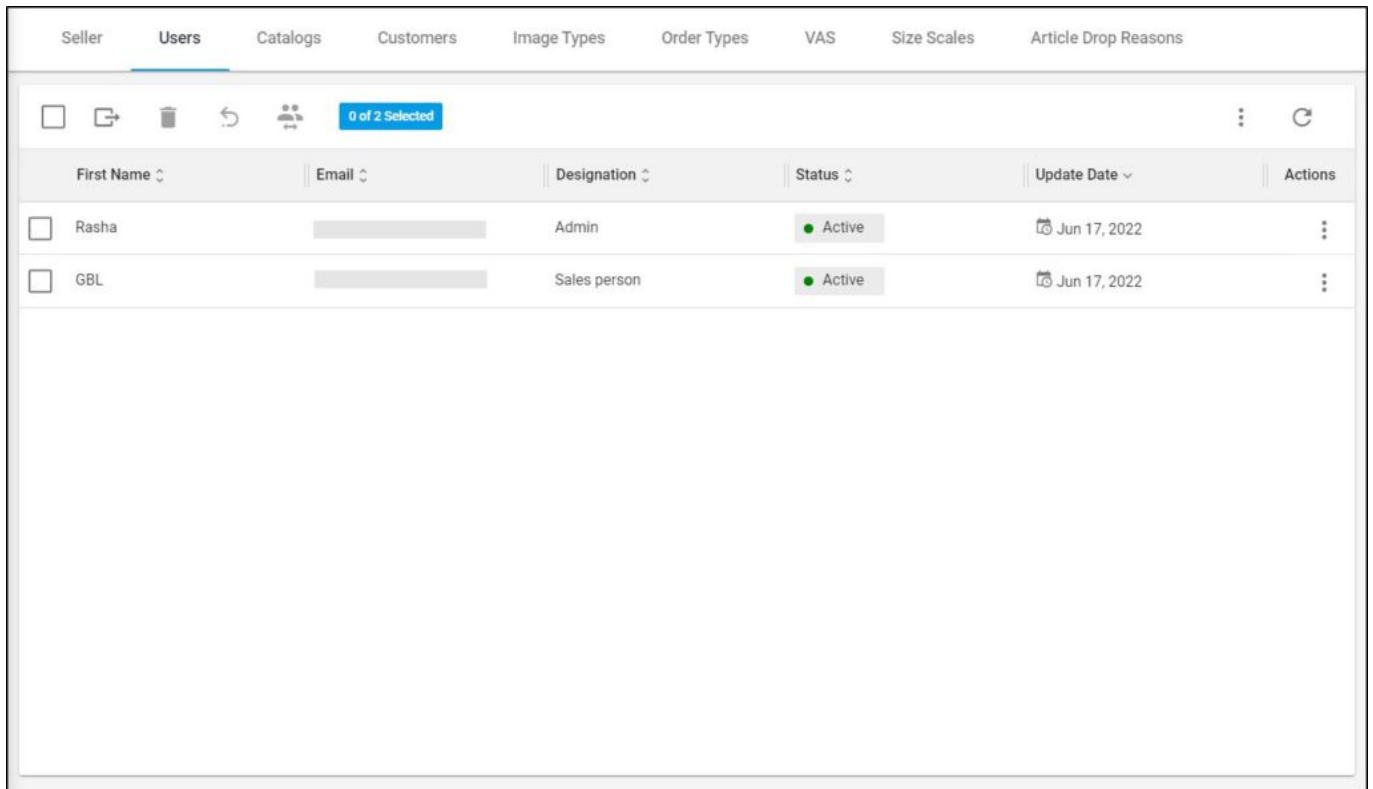



Users

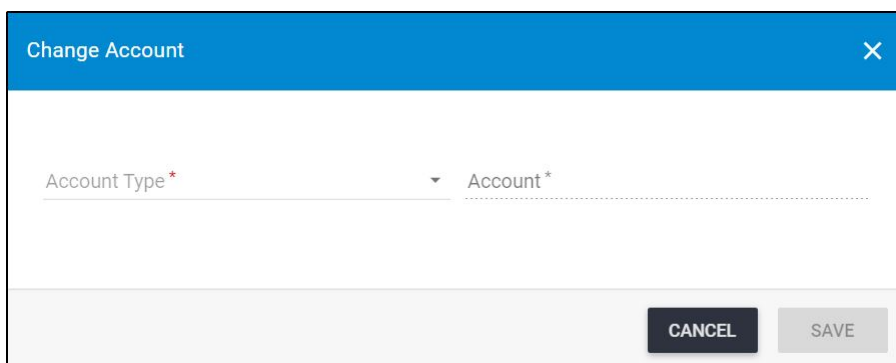
To view the list of seller users, go to the **Users** tab, the following window appears:



First Name	Email	Designation	Status	Update Date	Actions
<input type="checkbox"/> Rasha		Admin	Active	Jun 17, 2022	
<input type="checkbox"/> GBL		Sales person	Active	Jun 17, 2022	

Users added to the selected seller are listed along with the email, designation, status, and updated date.

To change the user account, select the user you want then click  , the following window appears:



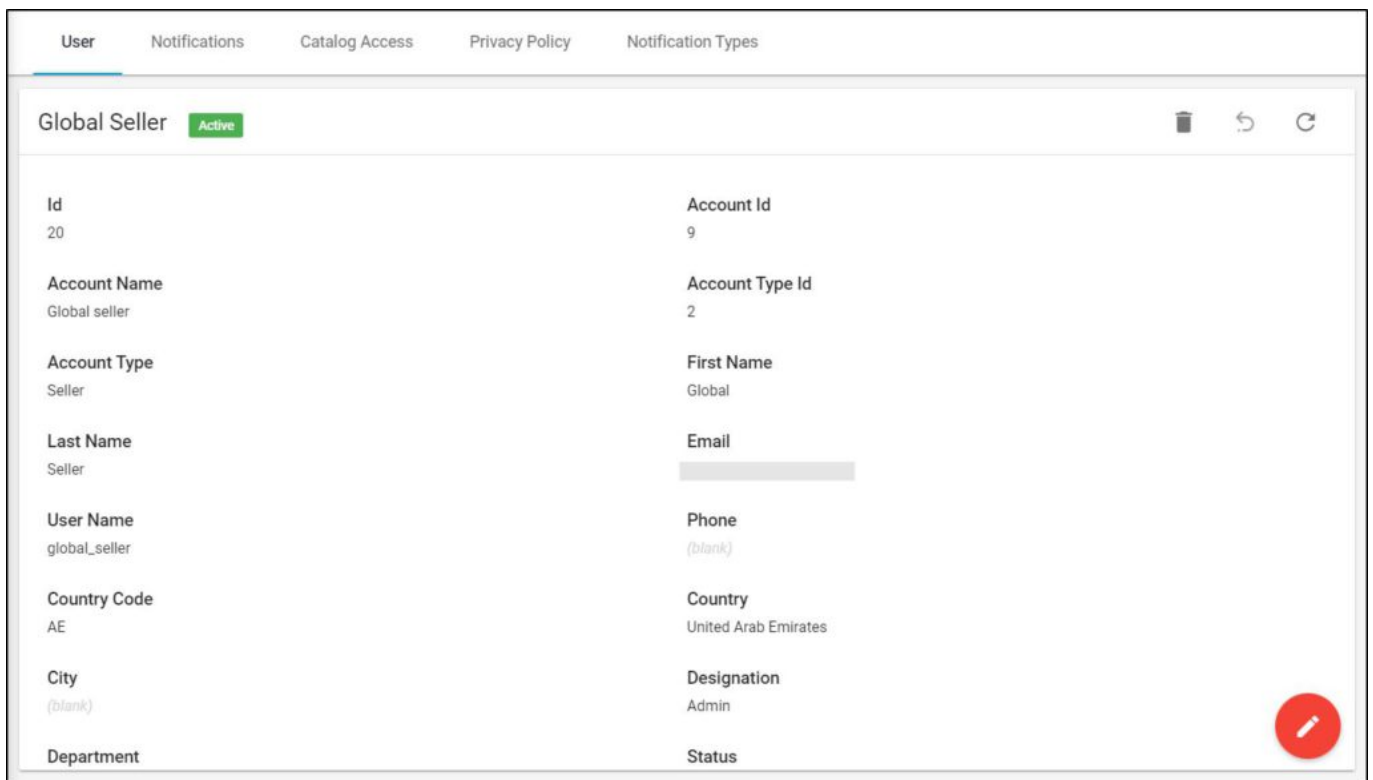
Change Account

Account Type* Account*

CANCEL SAVE

Select the account type then select the account of this account type to which you want to change the user.

To view the user details, click its record or select View record from the Actions menu next to it, its details are displayed as shown in the below example:



The screenshot shows a user details form for a 'Global Seller' account. The form is titled 'Global Seller' and has an 'Active' status indicator. The form is divided into two columns of fields. The left column contains: Id (20), Account Name (Global seller), Account Type (Seller), Last Name (Seller), User Name (global_seller), Country Code (AE), City (blank), and Department. The right column contains: Account Id (9), Account Type Id (2), First Name (Global), Email (redacted), Phone (blank), Country (United Arab Emirates), Designation (Admin), and Status. A red circular edit icon is visible in the bottom right corner of the form.

Id	20	Account Id	9
Account Name	Global seller	Account Type Id	2
Account Type	Seller	First Name	Global
Last Name	Seller	Email	[Redacted]
User Name	global_seller	Phone	(blank)
Country Code	AE	Country	United Arab Emirates
City	(blank)	Designation	Admin
Department		Status	

User details are listed such as account name, type, email, and country, etc. For more information, refer to "[Users](#)".