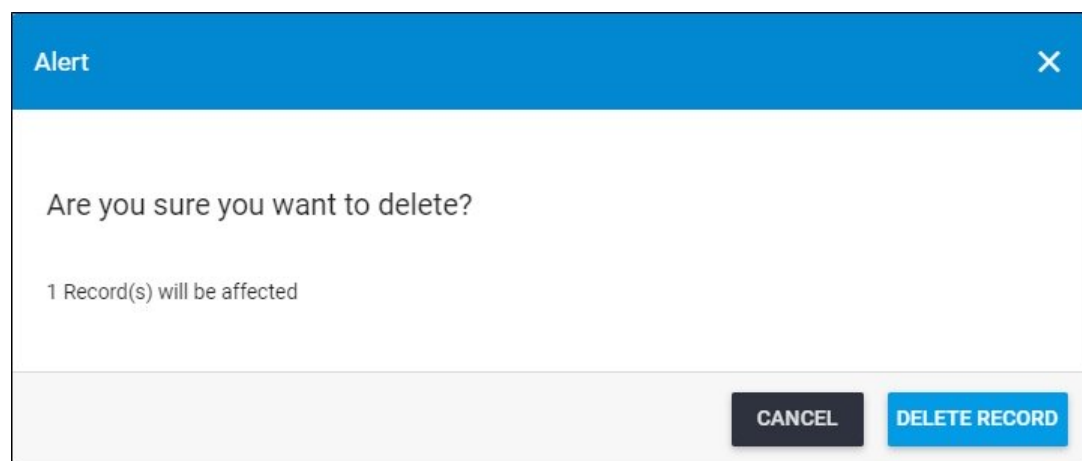


## Delete seller

To delete a seller, follow these steps:

1. Select the seller you want to delete by following any of these methods:
  - Select “Delete Record” from the Actions menu next to the seller you want to delete,
  - Click the checkbox on top of the records to select all sellers then click the **Delete** button,
  - Click the checkbox(es) next to the sellers you want then click the **Delete** button,

The following message appears showing the number of selected records:



2. Click **Delete Record** to confirm deleting the seller. Its status changes to “Inactive”. You can activate the seller by following the steps mentioned in “[Activate seller](#)”.