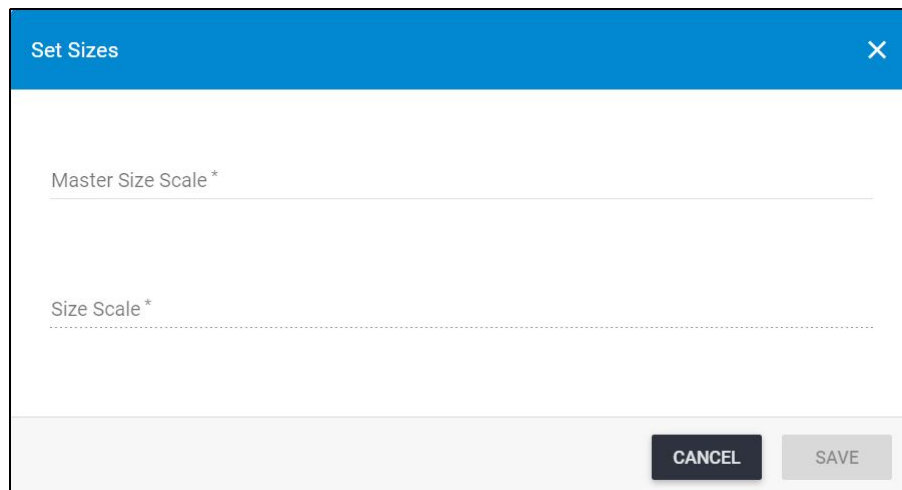


## Set sizes to seller style

You can set sizes to a single style or by importing a file to set seller style sizes in bulk. Master size scales and size scales which are set to obsolete, cannot be set to seller styles.

### Set sizes

To set sizes for a single style, select Set sizes from the Actions menu next to the style you want, the following window appears:

A dialog box titled "Set Sizes" with a blue header bar containing a close button (X). The main area has two input fields: "Master Size Scale \*" and "Size Scale \*". At the bottom right, there are two buttons: "CANCEL" and "SAVE".

Set Sizes

Master Size Scale \*

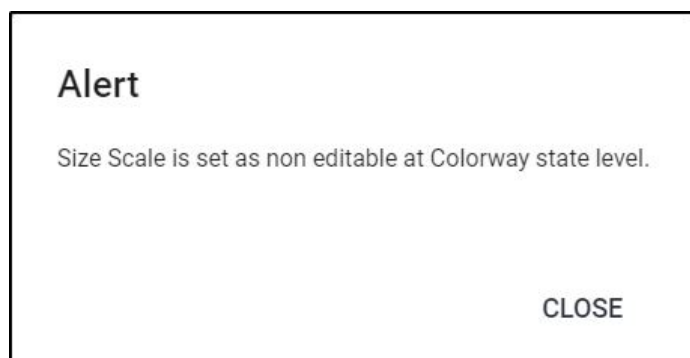
Size Scale \*

CANCEL SAVE

Select the master size scale then the size scale you want then click **Save**.

### Notes:

- If the style is in a state for which the size scale is not editable, or in a later state, the following message appears when you try to set sizes:

An alert dialog box with a title "Alert" and a message "Size Scale is set as non editable at Colorway state level." At the bottom right, there is a "CLOSE" button.

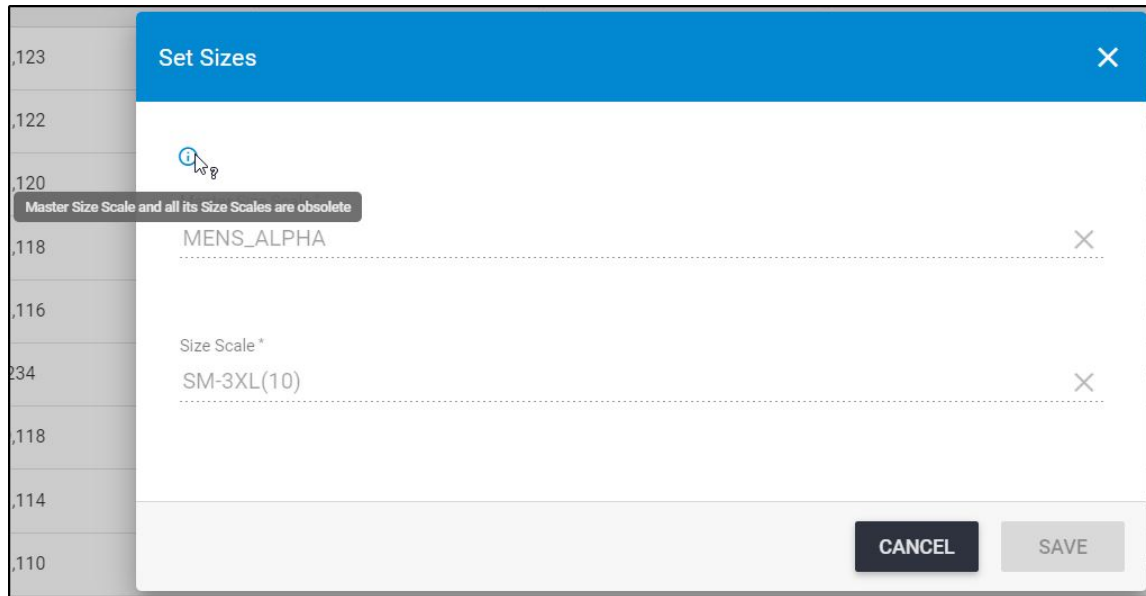
Alert

Size Scale is set as non editable at Colorway state level.

CLOSE

Click **Close**. For more information on colorway states, refer to "[Colorway states](#)".

- If the master size scale is set to obsolete at the seller level, a tooltip appears to inform you so as shown in the below example:



The master size scale cannot be changed. If size scales within the master size scale are set as obsolete, they are not displayed in the dropdown list and cannot be selected.

### Set seller styles sizes (bulk)

You can import a file to map styles to size scales instead of adding them individually, this will save your time and effort. The Excel sheet should contain the style number and size scale as columns.

To import a file with styles and size scales, follow these steps:

1. Click the **Set styles sizes(bulk)** button, the following window appears:

Import Data

1 File — 2 Sheet — 3 Mapping — 4 Filter — 5 Validation — 6 Information

☐ Last Used File

☒ New File

Filename: [none] SELECT...

BACK NEXT

2. Click **Select** to browse for the file you want to import,
3. Select the file then click **Open**, the name of the file you selected appears in its field, click **Next**, the following window appears:

Import Data

✓ File

2 Sheet

3 Mapping

✓ Filter

5 Validation

✓ Information

○ Last Used File

○ New File

Filename:

Seller Styles.xlsx

SELECT...

BACK

NEXT

You can click **Back** to return to the previous window.

- Select the sheet you want from the dropdown list in case your Excel file contains more than one sheet, then click **Next**, the following window appears:

Import Data

✓ File

✓ Sheet

3 Mapping

✓ Filter

5 Validation

✓ Information

Please select the columns in your sheet that match each of the following fields. All fields marked with a \* are mandatory and must be mapped before continuing.

🔍 Search

Style Number\*

=

Style Number\*

Style Number

×

Master Size Scale\*

=

Master Size Scale\*

BACK

NEXT

5. Select the column of the sheet that matches each field, you can search for the field you want using the search field, then click **Next**, the following window appears:

Import Data

File Sheet Mapping Filter 5 Validation Information

Would you like to import all the rows in the sheet or only the rows that match a specific criteria?

☒ Import All Rows

☐ Import Only the Rows that match the following criteria:

BACK NEXT

6. Click the radio button next to the import method, either all rows or rows that match certain criteria, a validation window appears informing you if records are valid or not, if not, you need to fix the sheet then import the file again,
7. Click **Next**, the following window appears:

Import Data

✓ File

✓ Sheet

✓ Mapping

✓ Filter

✓ Validation

✓ Information

The sheet will be processed to identify if all the rows are valid to be imported

Status:

Finished

Total Valid Rows:

10

Total Invalid Rows:

0

Total Skipped Rows:

0

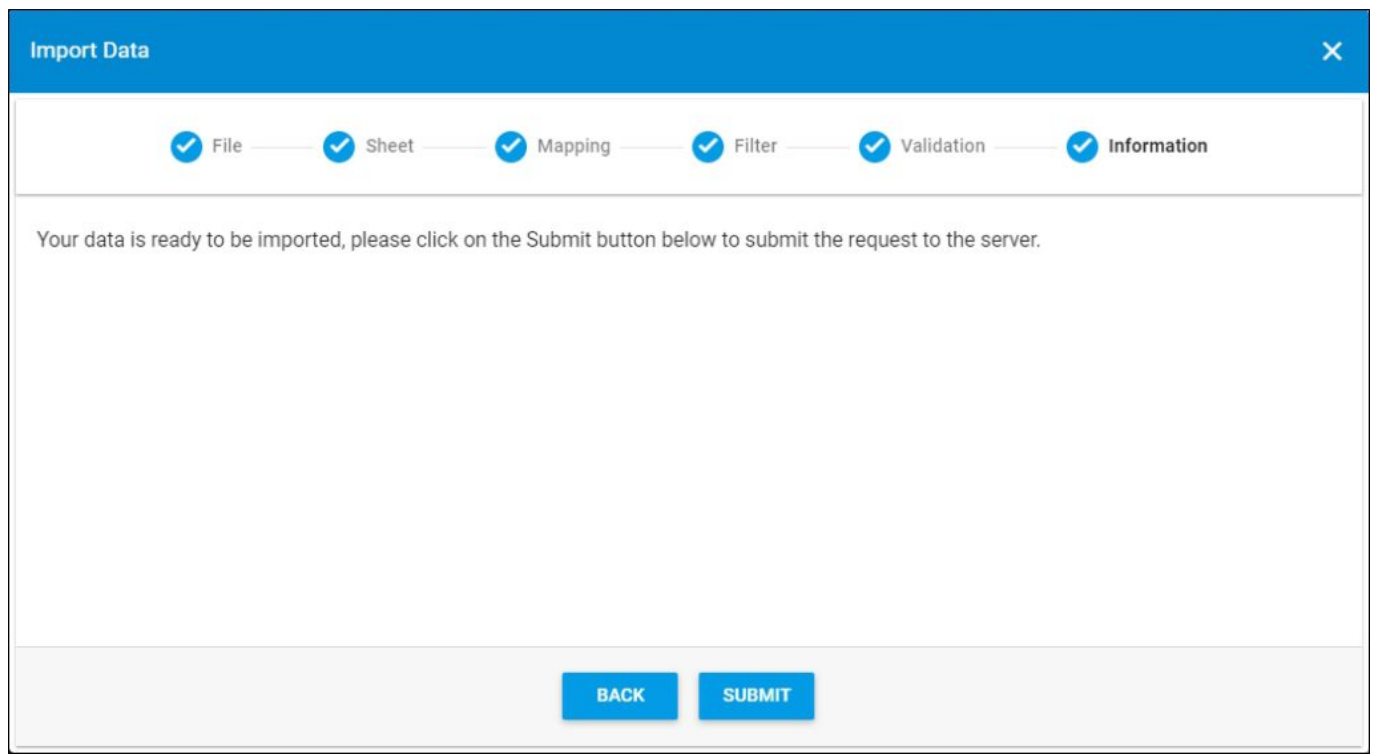
No issues were detected in your source file. The data is ready.

BACK

NEXT

The validation step lists the status of the import process, the total number of valid rows, and the total number of invalid and skipped rows. If there is an error in the sheet you are trying to import, the validation window will return an error and you need to fix the records with invalid data then import the sheet again.

8. Click **Next**, the following window appears:

A dialog box titled "Import Data" with a blue header bar containing a close button (X). Below the header is a progress bar with six steps: File, Sheet, Mapping, Filter, Validation, and Information. Each step is preceded by a blue circle with a white checkmark. The main area of the dialog is white and contains the text: "Your data is ready to be imported, please click on the Submit button below to submit the request to the server." At the bottom of the dialog, there is a light gray bar containing two blue buttons: "BACK" and "SUBMIT".

Import Data

✓ File — ✓ Sheet — ✓ Mapping — ✓ Filter — ✓ Validation — ✓ Information

Your data is ready to be imported, please click on the Submit button below to submit the request to the server.

BACK SUBMIT

9. Click **Submit**, a progress window is displayed,
10. Wait until the job is finished, then refresh the page, the size scales are assigned to styles.

**Notes:**

- If the style is in a state for which the size scale is not editable, or in a later state, size scales for those styles cannot be mapped and an error appears for the records.
- If you are trying to map an obsolete master size scale which is not already assigned to the seller style, those records are invalid and you can either view the Results sheet and correct them or skip the invalid rows.
- If changes are not reflected on the page, refresh the browser by pressing F5.
- If any of the records are invalid, you can skip them by clicking the checkbox next to *Skip invalid rows* as shown in the below example:

Import Data

✓ File

✓ Sheet

✓ Mapping

✓ Filter

5 Validation

✓ Information

Total Valid Rows:

1

Total Invalid Rows:

2

Total Skipped Rows:

0

ⓘ There are currently some invalid rows, please rectify these issues before continuing.

GET RESULT

☐ Skip invalid rows

BACK

NEXT

The **Next** button is activated, and you can import the valid rows.