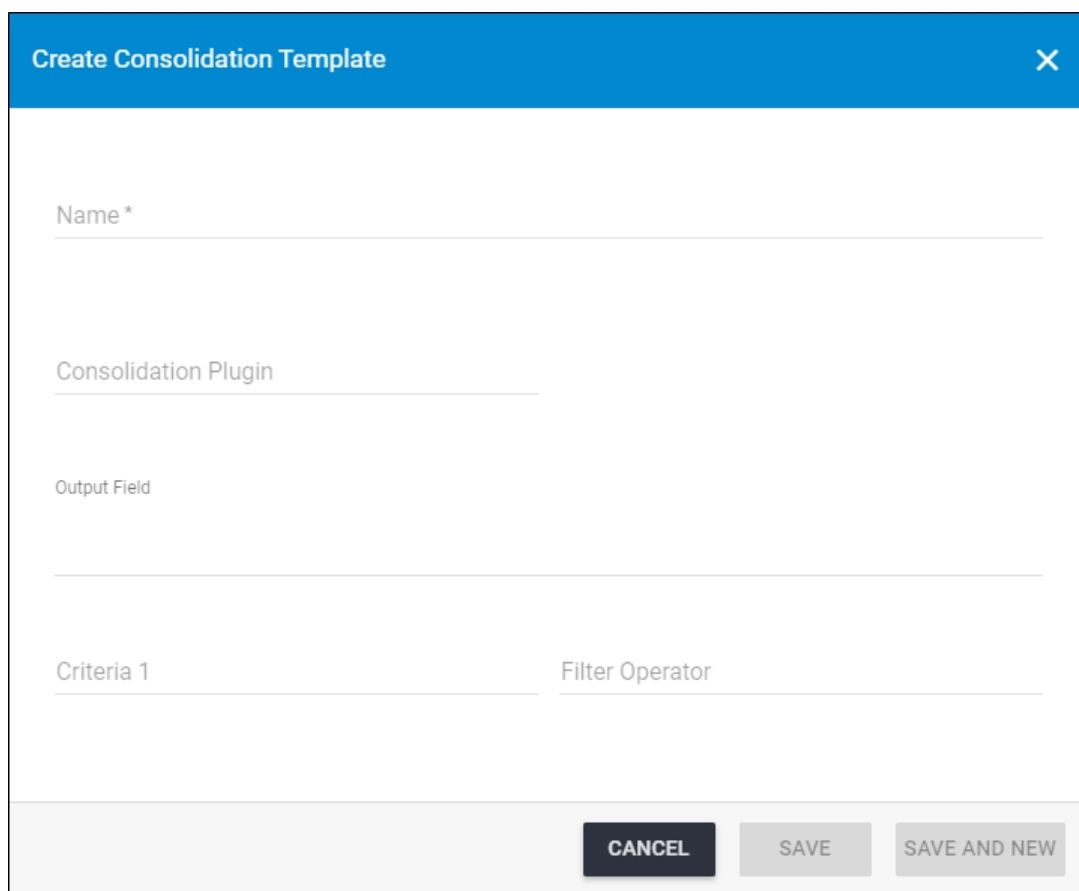


## Add consolidation template

To add a consolidation template, follow these steps:

1. Click , the following window appears:



The screenshot shows a dialog box titled "Create Consolidation Template" with a close button (X) in the top right corner. The dialog contains the following fields:

- Name \*
- Consolidation Plugin
- Output Field
- Criteria 1
- Filter Operator

At the bottom of the dialog, there are three buttons: CANCEL, SAVE, and SAVE AND NEW.

2. Enter the name of the consolidation template,
3. Select the consolidation plugin for this template, these plugins are assigned to the seller,
4. Click the "Output Field" and select the fields you want to include in your consolidation template, you can select as many as you want,
5. Select the field according to which you want to define the criteria,
6. Select the filter operator (i.e. equals, greater than or equal, less than or equal, etc.) for the field selected in the previous step, new criteria and filter operator fields are added to the window as shown below:

### Create Consolidation Template ✕

Customer Channel ✕ Customer Discount ✕ Gender ✕

Customer Required Date ✕ Order Delivery Date ✕ Order Id ✕

Order Reference ✕ Price ✕ Size ✕ Orderline Id ✕

Orderline Created Date ✕

---

Criteria 1\* Filter Operator\*

Orderline Created Date ✕ Greater than ✕

---

Criteria 2 Filter Operator

---

CANCEL SAVE SAVE AND NEW

7. Repeat the above steps to add the criteria you want,
8. Click **Save** to add the consolidation template and close the window or **Save and New** to add it and open a new window.

The consolidation template is added to the list.