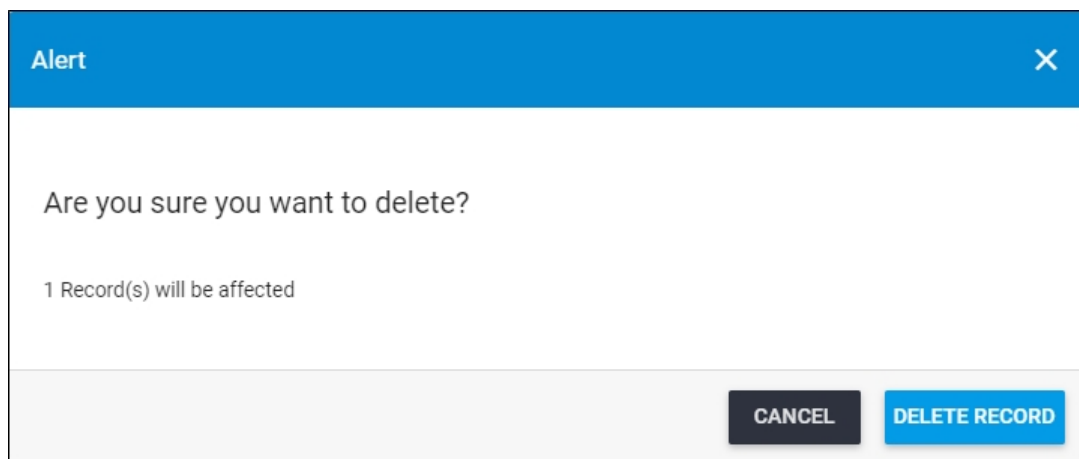# Delete request attribute

To delete a request attribute, follow these steps:

1. Select the attribute you want to delete by following any of these methods:

- Select "Delete Record" from the Actions menu next to the attribute you want to delete,
- Click the checkbox on top of the records to select all attributes then click the **Delete** button,
- Click the checkbox(es) next to the attributes you want then click the **Delete** button,

The following message appears showing the number of selected records:

2. Click **Delete Record** to confirm deleting the attribute. Its status changes to "Inactive".

You can activate the attribute by following the steps mentioned in "[Activate request attribute](#)".