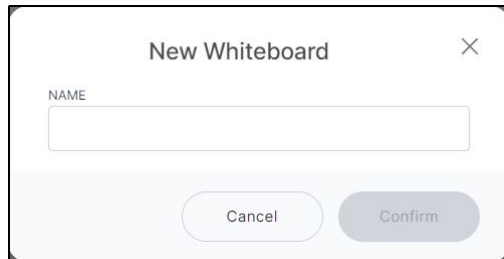


## Add board

To add a new board, click the **Add** button, the following window appears:

A dialog box titled "New Whiteboard" with a close button (X) in the top right corner. Below the title is a text input field labeled "NAME". At the bottom of the dialog are two buttons: "Cancel" and "Confirm".

New Whiteboard

NAME

Cancel Confirm

Enter the name of the board then click **Confirm**. The board appears as shown in the below example:



A number of functions can be done through the toolbar as mentioned in the coming sections. You can zoom in and out by pressing the **Ctrl** key and scrolling or clicking the **+** and **-** next to the percentage. You can reset the percentage to 100% by double-clicking it again.