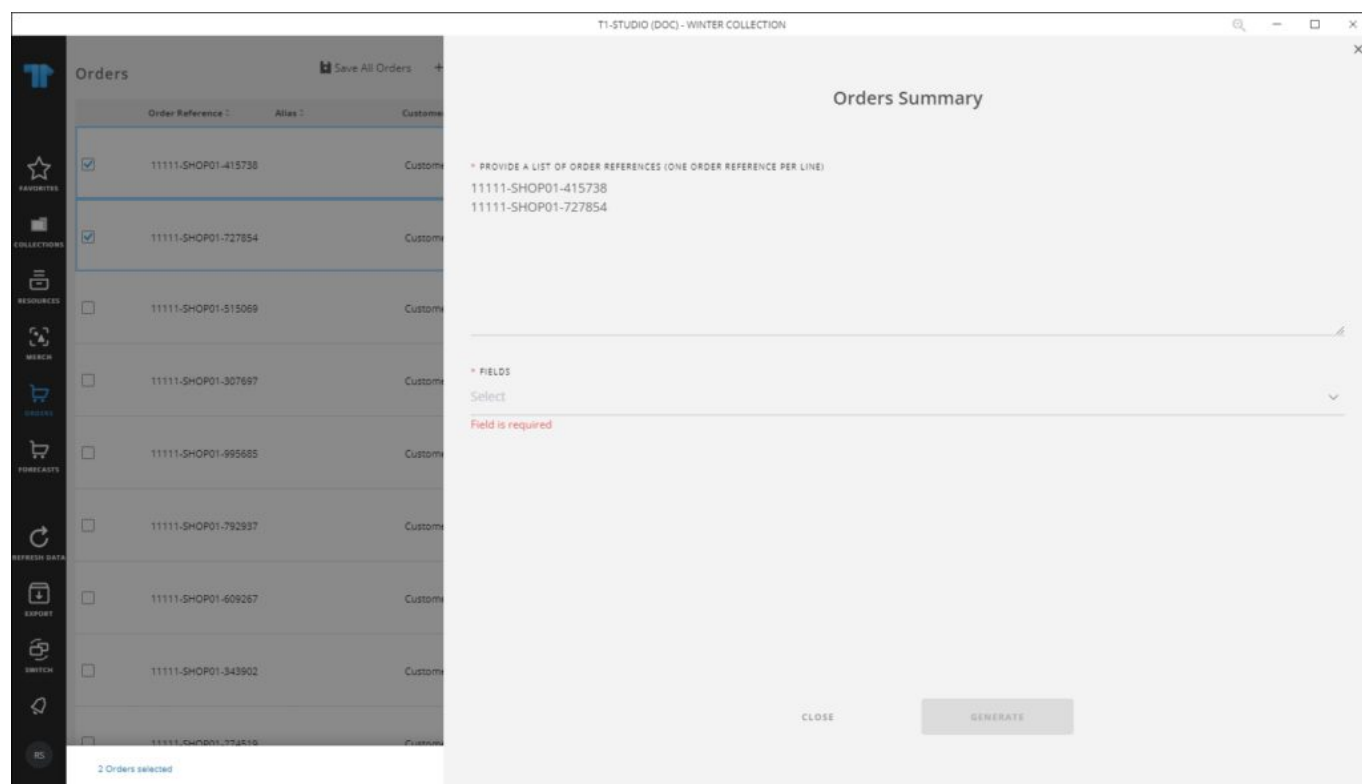


## Order summary

Through this option, you can aggregate orders quantities and values across multiple orders. You can use the row and column dividers.

Order summary is created for orders with processing status “Submitted”, “Approved”, “Disapproved”, “Confirmed”, “Locked”, and it includes active orders, active orderlines, and active sizes.

To create the order summary, select the orders you want then click the button, the following window appears:



Select the fields you want to include in the summary then click **Generate**, the summary appears as shown in the below example:

The screenshot displays the T1-STUDIO application window titled "T1-STUDIO (DOC) - WINTER COLLECTION". On the left is a dark sidebar with navigation icons: Home (blue arrow), Favorites (star), Collections (bookshelf), Resources (document), Search (magnifying glass), Analyze (funnel), Forecasts (line graph), Refresh Data (circular arrows), Export (download), Switch (swap), and Help (megaphone). The main area is split into two panels.

**Left Panel: Orders**

	Order Reference	Alias	Customer
<input checked="" type="checkbox"/>	11111-SHOP01-415738		Customr
<input checked="" type="checkbox"/>	11111-SHOP01-727854		Customr
<input type="checkbox"/>	11111-SHOP01-515069		Customr
<input type="checkbox"/>	11111-SHOP01-307697		Customr
<input type="checkbox"/>	11111-SHOP01-995685		Customr
<input type="checkbox"/>	11111-SHOP01-792937		Customr
<input type="checkbox"/>	11111-SHOP01-609267		Customr
<input type="checkbox"/>	11111-SHOP01-343902		Customr

At the bottom of the sidebar, it says "2 Orders selected".

**Right Panel: Orders Summary**

A blue button labeled "HIDE SETTINGS" is at the top left of the right panel.

**Total Quantity** [dropdown arrow]

**Available fields**

**Columns**

- [+] CATEGORY [dropdown arrow]

**Rows**

- [+] ARTICLE NUMBER [dropdown arrow]

	Athletics	Running
9181	0	8600
60408	57800	0
87990	0	28900

At the bottom of the right panel are three buttons: "CLOSE", "BACK", and a large blue "REFRESH" button.

The total quantities for orders are aggregated based on the selected attributes. You can click the arrow next to the attributes and select the values you want to include in the summary. You can click **Hide Settings** to hide the selected row and column dividers.