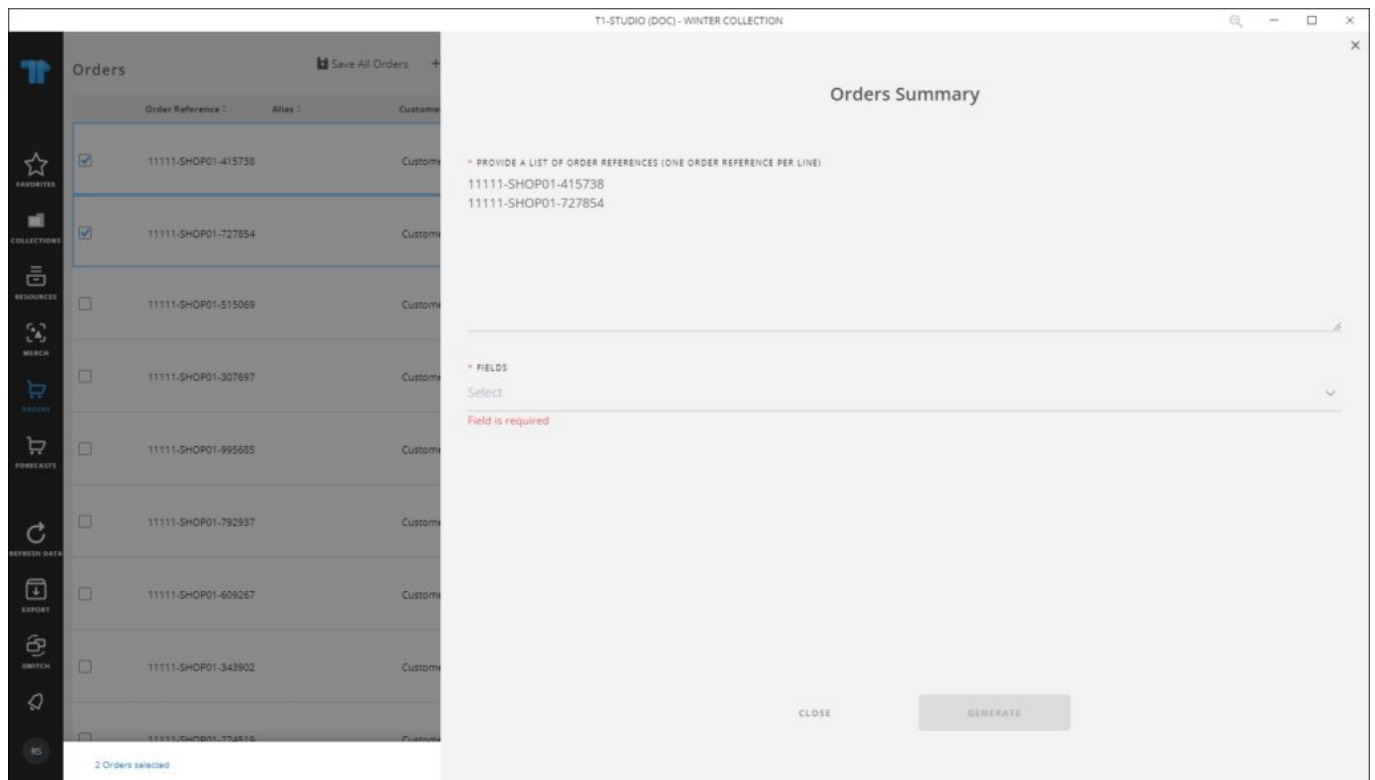


Order summary

Through this option, you can aggregate orders quantities and values across multiple orders. You can use the row and column dividers.

Order summary is created for orders with processing status “Submitted”, “Approved”, “Disapproved”, “Confirmed”, “Locked”, and it includes active orders, active orderlines, and active sizes.

To create the order summary, select the orders you want then click the button, the following window appears:



Select the fields you want to include in the summary then click **Generate**, the summary appears as shown in the below example:

The screenshot displays the 'Orders Summary' dialog in the T1-STUDIO (DOC) - WINTER COLLECTION application. On the left, a list of orders is shown with two orders selected. The main area of the dialog is titled 'Orders Summary' and contains the following elements:

- A blue 'HIDE SETTINGS' button.
- A 'Total Quantity' dropdown menu currently set to 'ARTICLE NUMBER'.
- An 'Available fields' section.
- A 'Columns' dropdown menu currently set to 'CATEGORY'.
- A table with the following data:

	Athletics	Running
9181	0	8600
60408	57800	0
87990	0	28900
- Buttons for 'CLOSE', 'BACK', and a blue 'REFRESH' button at the bottom right.

The total quantities for orders are aggregated based on the selected attributes. You can click the arrow next to the attributes and select the values you want to include in the summary. You can click **Hide Settings** to hide the selected row and column dividers.