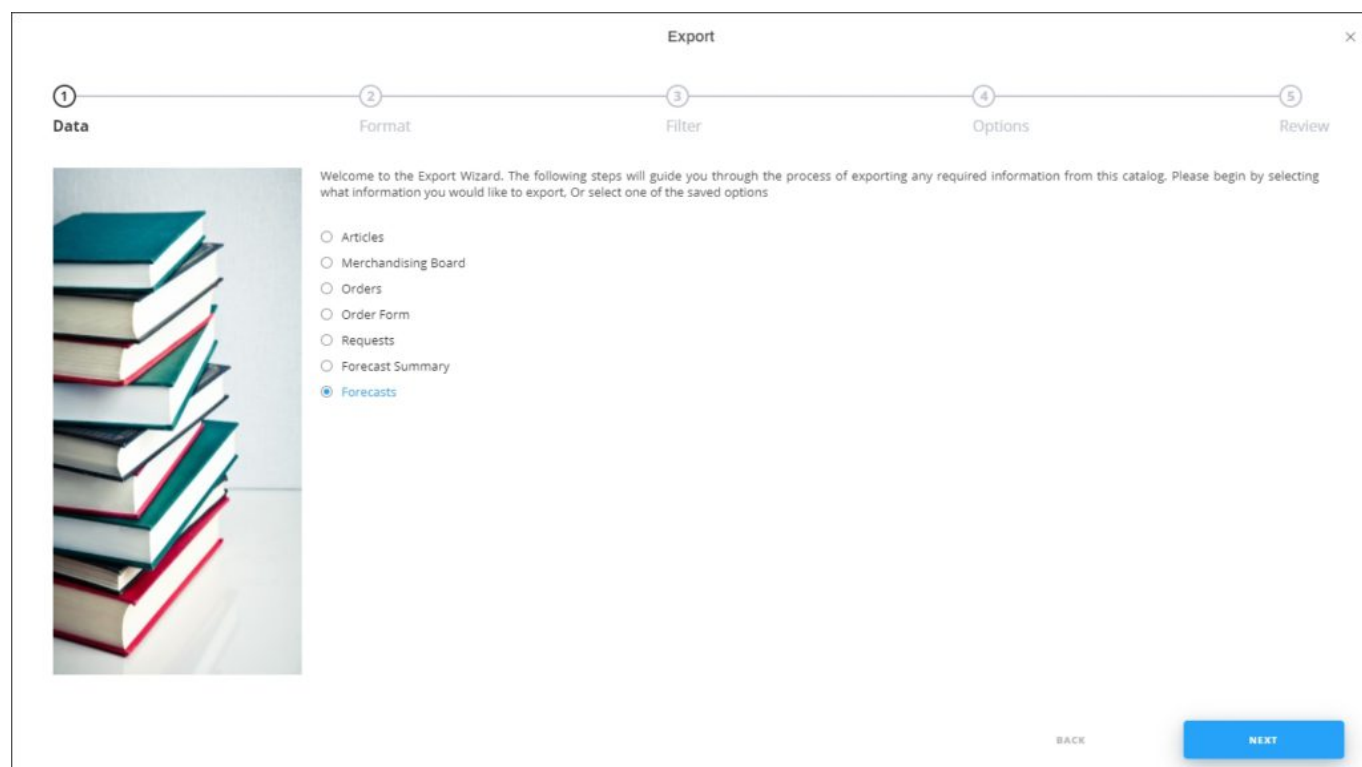


# Export forecast

To export forecasts, follow these steps:


1. Click **Export**, the following window appears:



If options are saved, a menu appears enabling you to select the export option you want as shown below:

**Export** ×

① ② ③ ④ ⑤  
**Data** Format Filter Options Review



Welcome to the Export Wizard. The following steps will guide you through the process of exporting any required information from this catalog. Please begin by selecting what information you would like to export. Or select one of the saved options

SELECT ONE OF THE SAVED OPTIONS

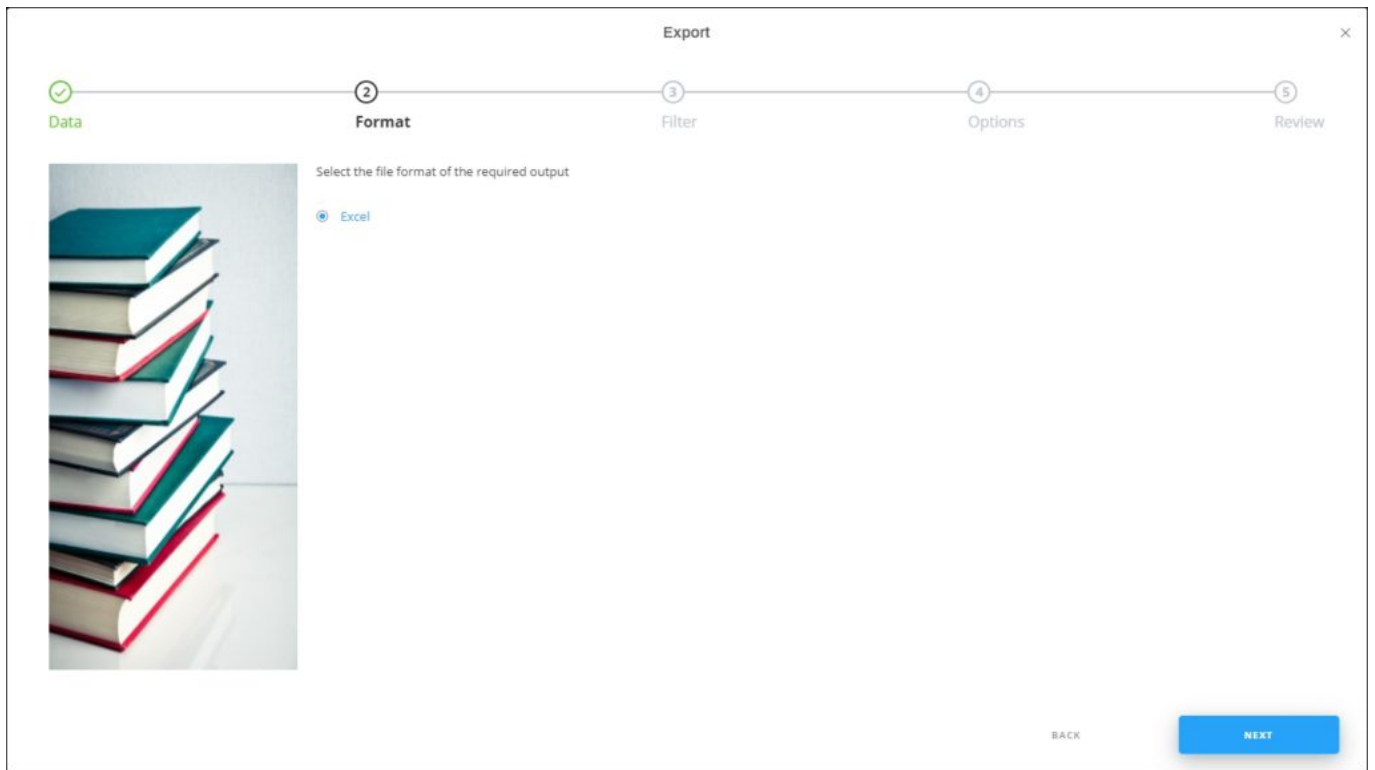
Select an option ▼

- Articles
- Merchandising Board
- Orders
- Order Form
- Requests
- Forecast Summary
- Forecasts**

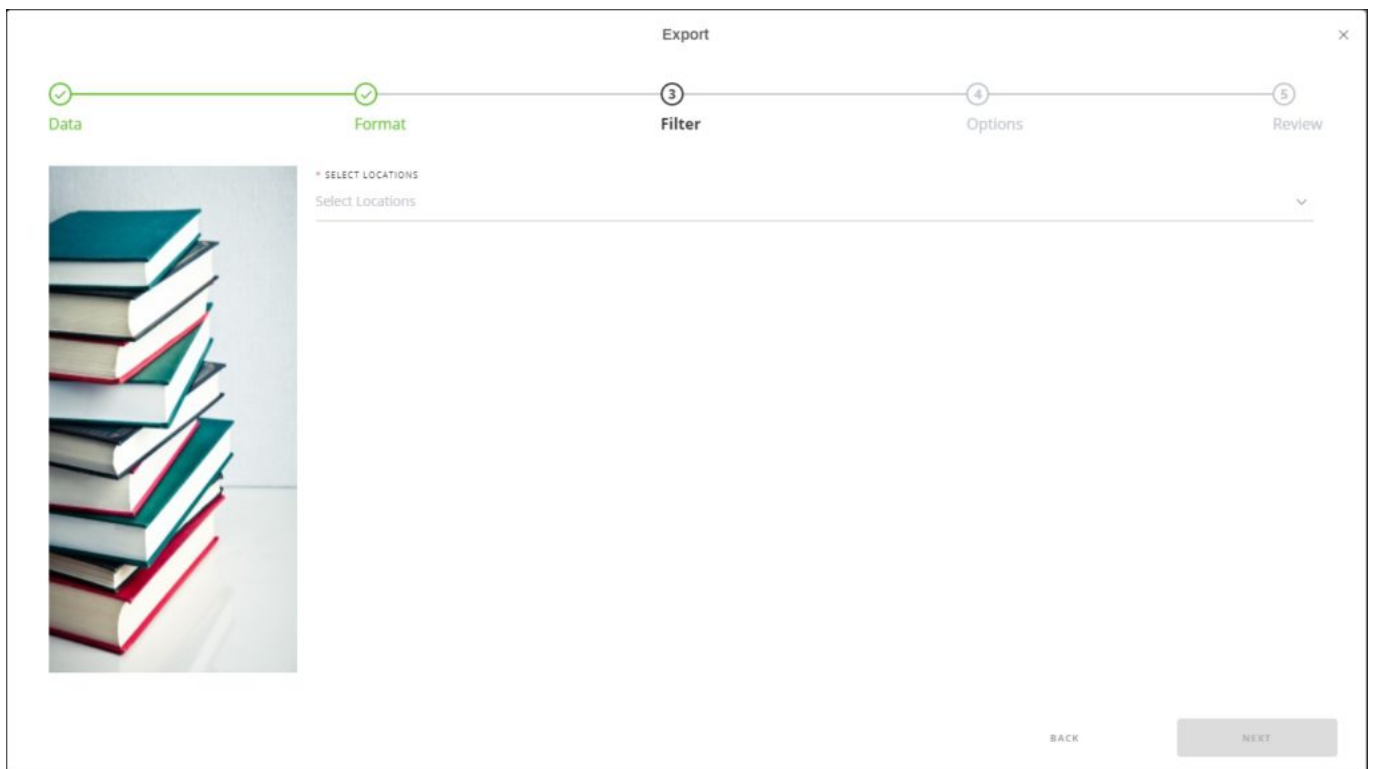
BACK NEXT

Select the option you want, the Format window is skipped. You can delete any of the saved options by hovering the mouse over it then clicking the **Delete** icon.

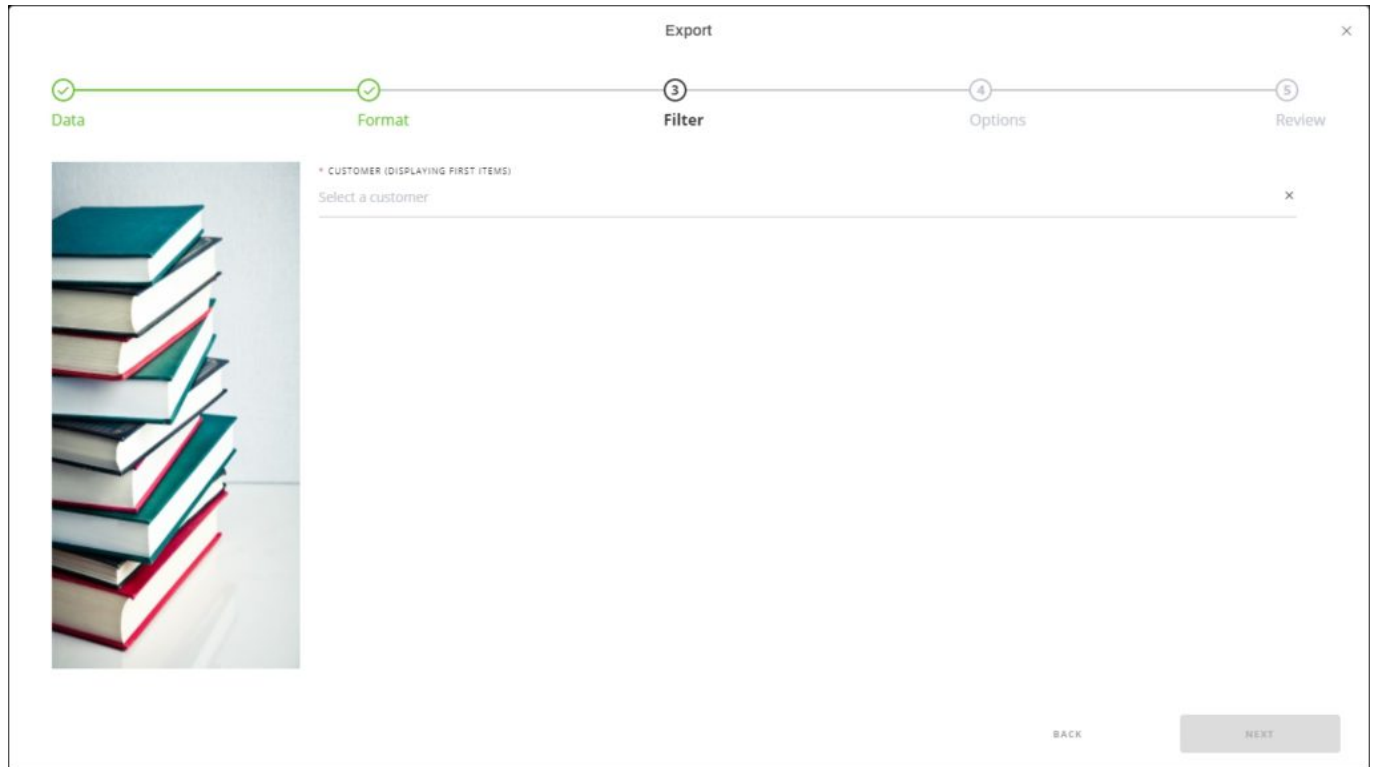
2. Select "Forecasts", if no option is selected, then click **Next**, the following window appears:



3. Click **Next**, the Filter window appears:



If the selected customer is “Full Range”, the window appears as shown below to enable you to select the customer you want:




Select the customer and location, then click **Next**,

4. Select the location(s) then click **Next**, the Options window appears:

Export ×

✓      ✓      ✓      ④      ⑤  
Data      Format      Filter      Options      Review

 \* Select the attributes you would like to include in the output

<input type="checkbox"/> Include all Attributes	<input type="checkbox"/> Allocated
<input type="checkbox"/> AgeGroup	<input type="checkbox"/> BusinessSegment
<input type="checkbox"/> Article Name	<input type="checkbox"/> Category
<input type="checkbox"/> CarryOver	<input type="checkbox"/> Concept
<input type="checkbox"/> Colorway	<input type="checkbox"/> Favorite Tags
<input type="checkbox"/> Division	<input type="checkbox"/> Forecast
<input type="checkbox"/> Features	<input type="checkbox"/> Id
<input type="checkbox"/> Gender	<input type="checkbox"/> LimitedDesc
<input type="checkbox"/> Limited	<input type="checkbox"/> Model Number
<input type="checkbox"/> MainDivision	<input type="checkbox"/> PreLaunch
<input type="checkbox"/> Note	<input type="checkbox"/> RetailPrice
<input type="checkbox"/> ProductType	<input type="checkbox"/> Status
<input type="checkbox"/> Sort Order	<input type="checkbox"/> WholesalePrice
<input type="checkbox"/> Updated Date	
<input type="checkbox"/> WOMEN	

[BACK](#) [NEXT](#)

5. Select the attributes you want to include in the Excel file then click **Next**, the **Review** window appears:

