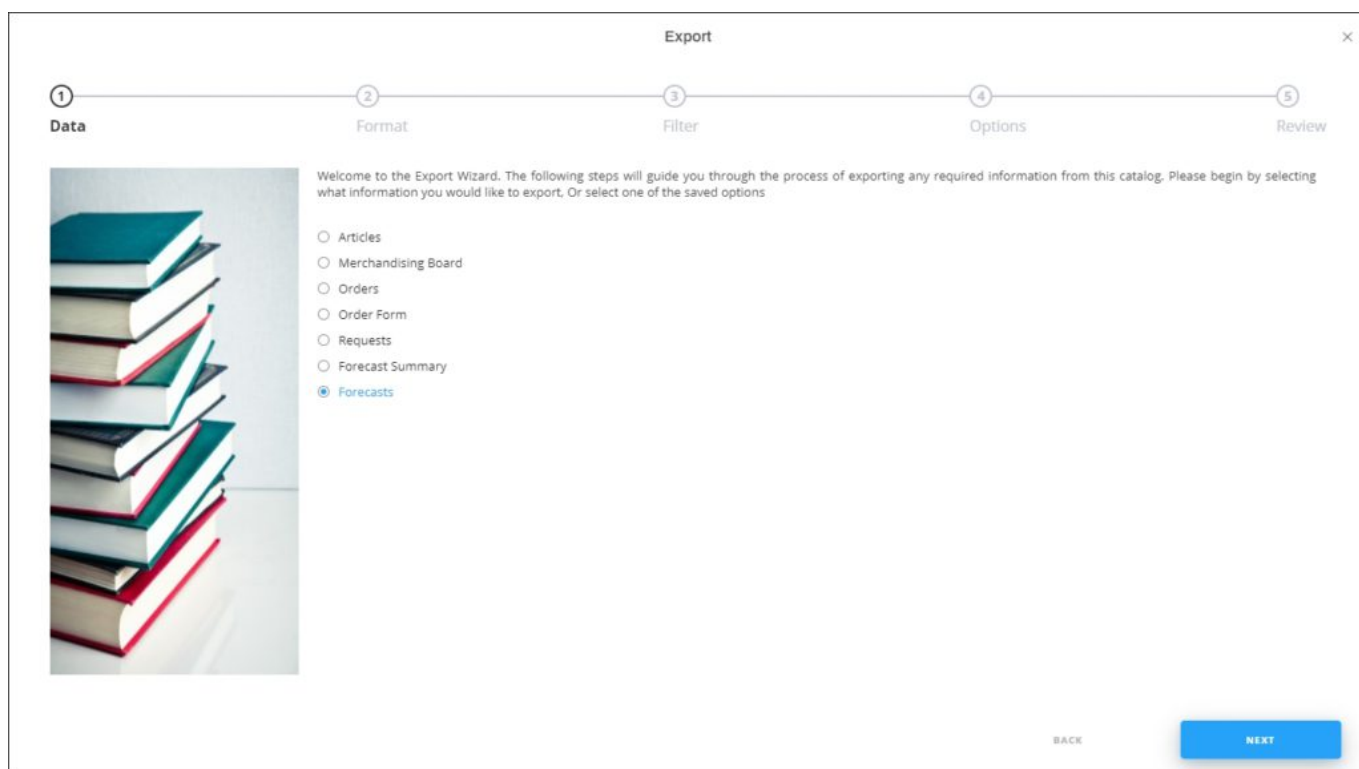


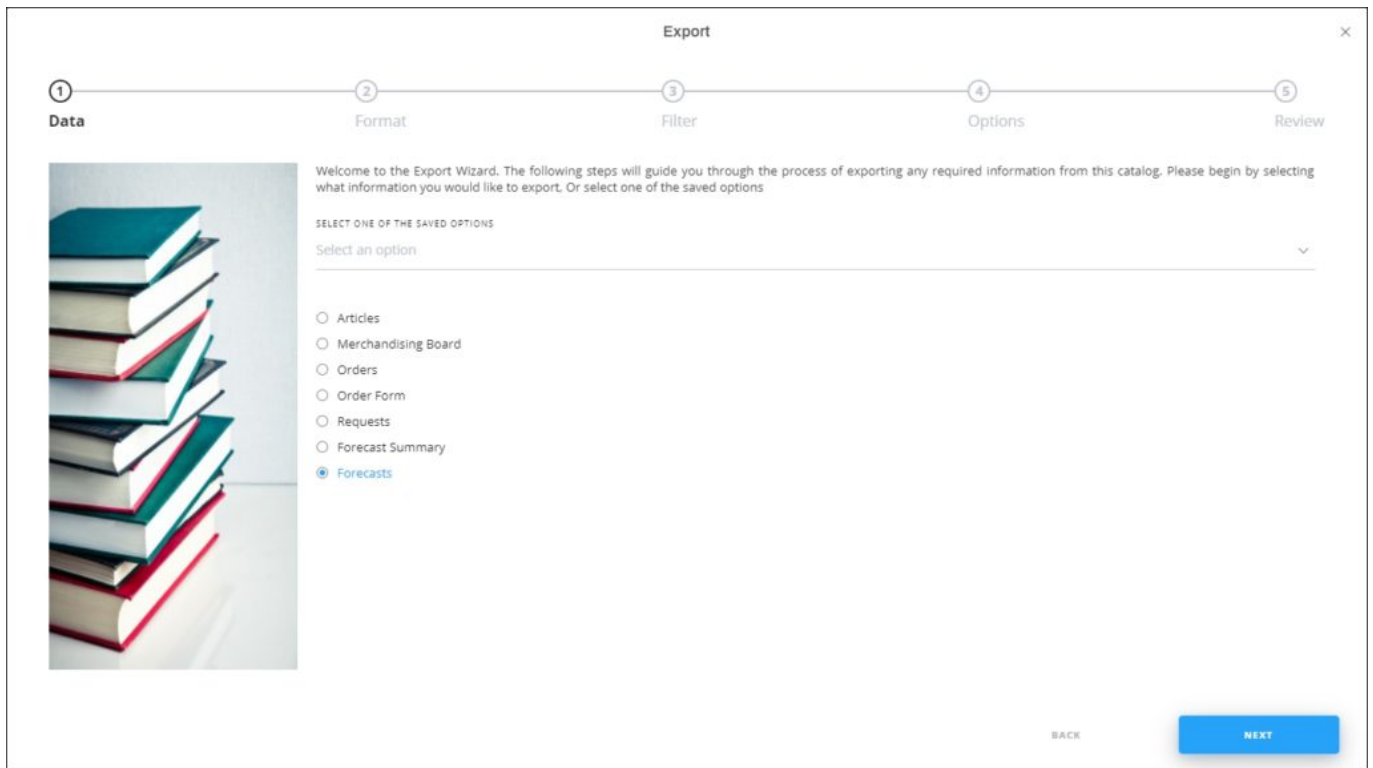
# Export forecast

To export forecasts, follow these steps:

1. Click **Export**, the following window appears:

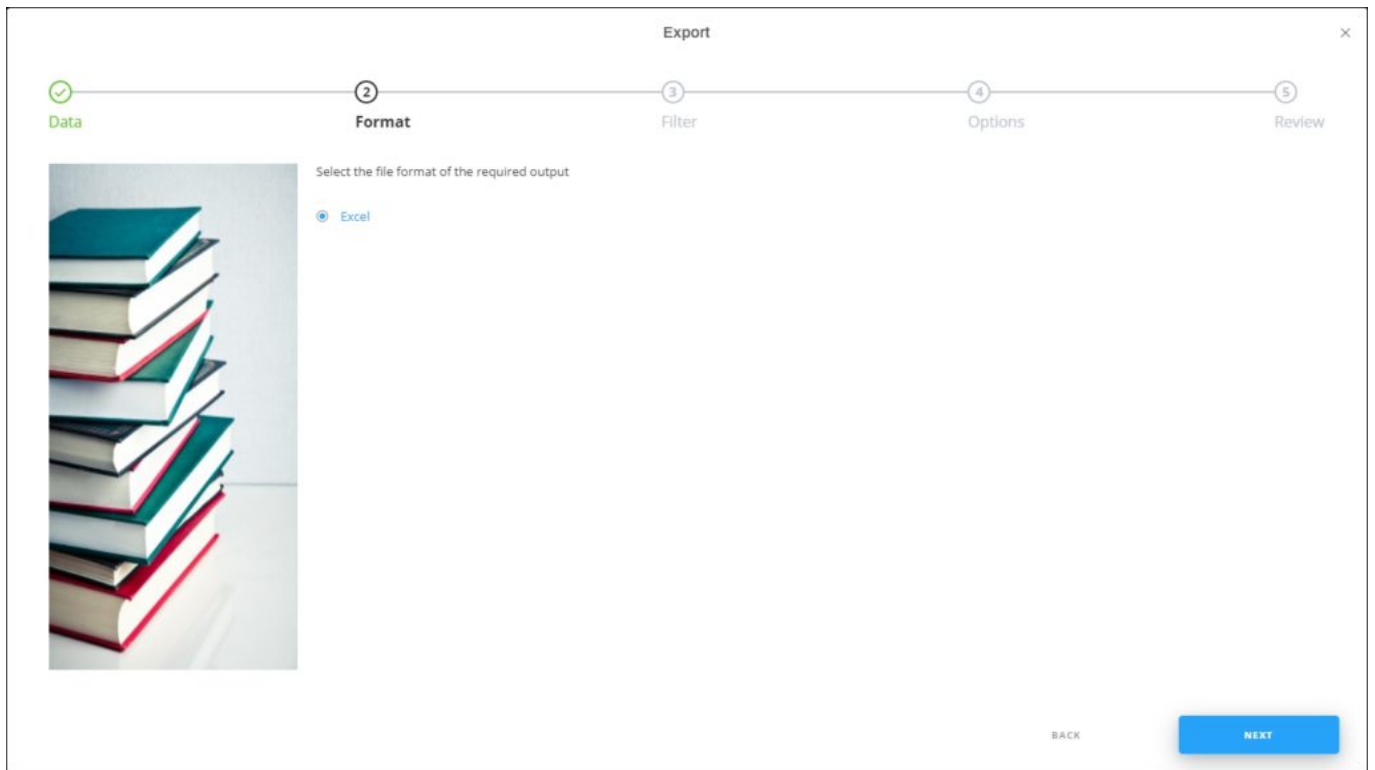


If options are saved, a menu appears enabling you to select the export option you want as shown below:

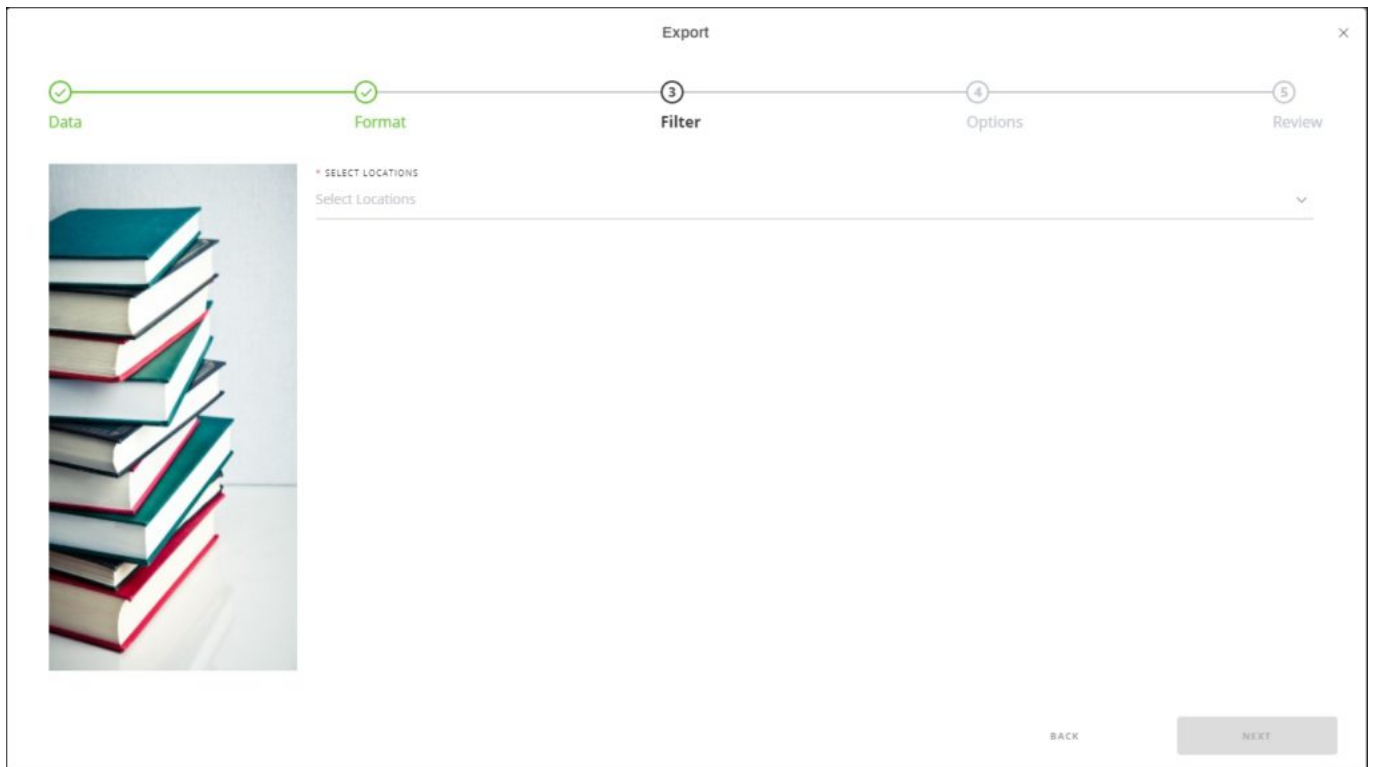


Select the option you want, the Format window is skipped. You can delete any of the saved options by hovering the mouse over it then clicking the **Delete** icon.

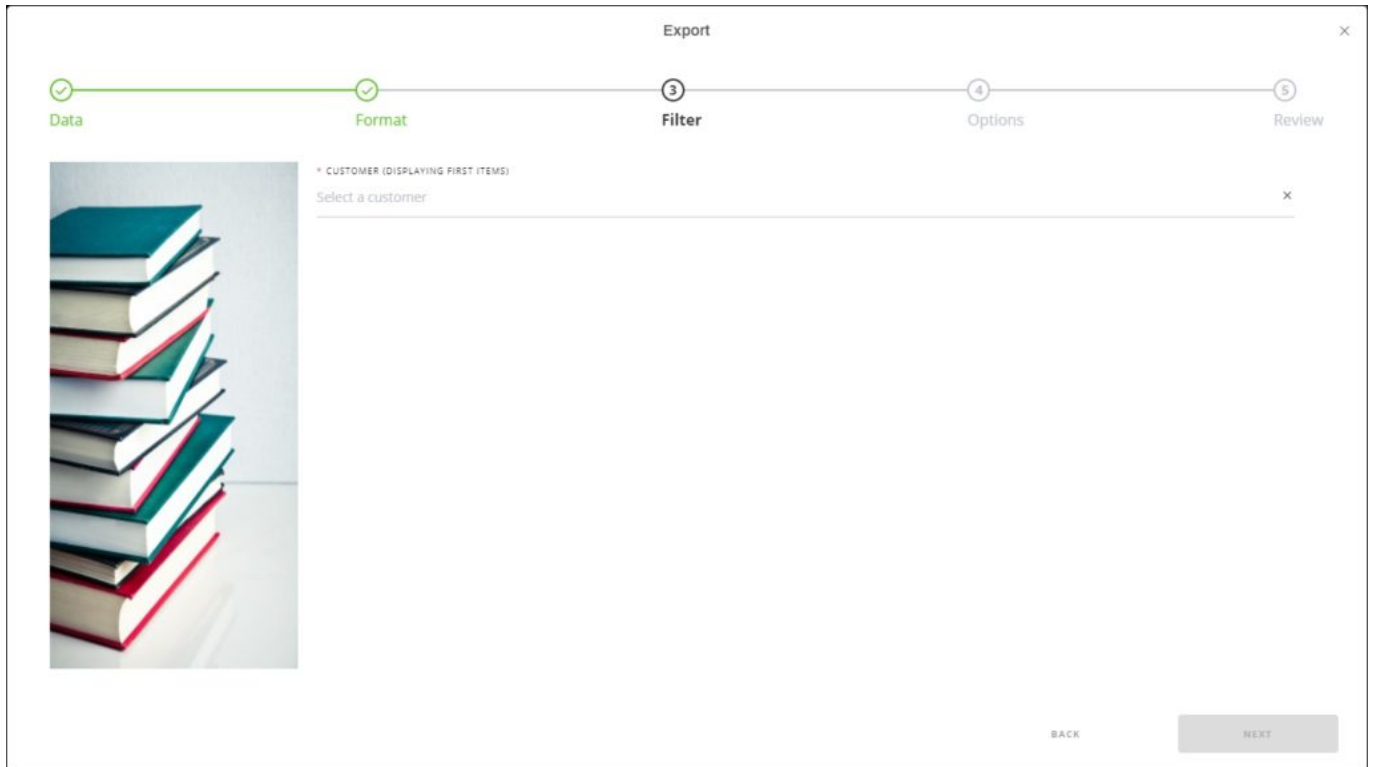
2. Select "Forecasts", if no option is selected, then click **Next**, the following window appears:



3. Click **Next**, the Filter window appears:



If the selected customer is “Full Range”, the window appears as shown below to enable you to select the customer you want:




Select the customer and location, then click **Next**,

4. Select the location(s) then click **Next**, the Options window appears:

Export ×

✓ Data    ✓ Format    ✓ Filter    ④ Options    ⑤ Review

 \* Select the attributes you would like to include in the output


<input type="checkbox"/> Include all Attributes	<input type="checkbox"/> Allocated
<input type="checkbox"/> AgeGroup	<input type="checkbox"/> BusinessSegment
<input type="checkbox"/> Article Name	<input type="checkbox"/> Category
<input type="checkbox"/> CarryOver	<input type="checkbox"/> Concept
<input type="checkbox"/> Colorway	<input type="checkbox"/> Favorite Tags
<input type="checkbox"/> Division	<input type="checkbox"/> Forecast
<input type="checkbox"/> Features	<input type="checkbox"/> Id
<input type="checkbox"/> Gender	<input type="checkbox"/> LimitedDesc
<input type="checkbox"/> Limited	<input type="checkbox"/> Model Number
<input type="checkbox"/> MainDivision	<input type="checkbox"/> PreLaunch
<input type="checkbox"/> Note	<input type="checkbox"/> RetailPrice
<input type="checkbox"/> ProductType	<input type="checkbox"/> Status
<input type="checkbox"/> Sort Order	<input type="checkbox"/> WholesalePrice
<input type="checkbox"/> Updated Date	
<input type="checkbox"/> WOMEN	

BACK    **NEXT**

5. Select the attributes you want to include in the Excel file then click **Next**, the **Review** window appears:

Export ×

✓ Data    ✓ Format    ✓ Filter    ✓ Options    5 Review



We are now ready to generate the exported data. Please note that, depending on the size of the data, it might take a few seconds to a few minutes for your file to be generated.

SAVE OPTION
BACK
FINISH

6. Click **Finish**, a window appears to enable you to enter the file name and the location where you want to store it.

The exported forecast file appears as follows:

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Location Code	Customer Code	Location Name	Customer Name	Publish Status	Type	Article Number	Forecast Qty	Submitted Order	Variance	Article Name	Model Number	
2	SHOP02	11111	Shop 2	Customer A	Published	Seller	60408	100	0	-100	Sweatshirts	FSD66	
3	SHOP02	11111	Shop 2	Customer A	Published	Seller	20529	100	0	-100	Sweatshirts	FSD54	
4	SHOP02	11111	Shop 2	Customer A	Published	Seller	1400	50	0	-50	Sweatshirts	FRX67	
5	SHOP02	11111	Shop 2	Customer A	Published	Buyer	1400	150	0	-150	Sweatshirts	FRX67	
6	SHOP02	11111	Shop 2	Customer A	Published	Buyer	16293	200	0	-200	Cap	FIV91	
7	SHOP02	11111	Shop 2	Customer A	Published	Buyer	18139	100	0	-100	Sweatshirts	FRX89	
8	SHOP01	11111	Shop 1	Customer A	Draft	Seller	99121	150	0	-150	Running Shoes	FRU81	
9	SHOP01	11111	Shop 1	Customer A	Draft	Seller	98552	100	0	-100	Sweatshirts	FSK51	
10	SHOP01	11111	Shop 1	Customer A	Draft	Seller	99420	50	0	-50	Sweatshirts	FSK36	
11	SHOP01	11111	Shop 1	Customer A	Draft	Seller	98665	150	0	-150	Sweater	FTM95	
12	SHOP01	11111	Shop 1	Customer A	Draft	Seller	98693	50	0	-50	Sweater	2012A245	
13													
14													
15													
16													
17													

Forecasts