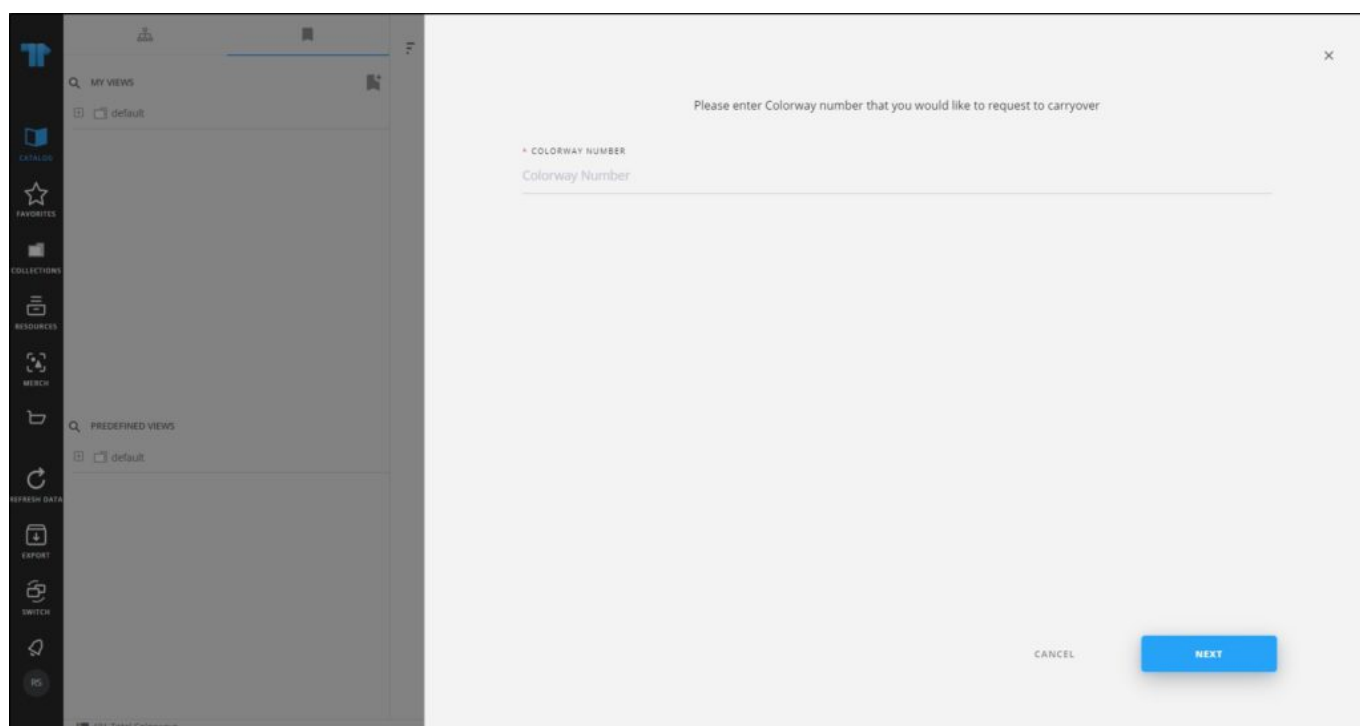


## Add request for carryover colorway

You can add a request for a colorway carried over from any of the catalogs linked to the selected catalog. The last updated colorway in any of the linked catalogs is added. To add a carryover colorway request follow these steps:

1. Click **+ Add**, then select “Add Request for Carryover colorway” and click **Next**, the following window appears:

The image shows a software interface with a sidebar on the left containing icons for 'MY VIEWS', 'CATALOGS', 'FAVORITES', 'COLLECTIONS', 'RESOURCES', 'MERCH', 'PREDEFINED VIEWS', 'EXPORT', 'SWITCH', and 'RS'. The main area is a modal dialog box titled 'Please enter Colorway number that you would like to request to carryover'. It features a text input field with a placeholder 'Colorway Number' and a red asterisk icon. At the bottom right of the dialog are two buttons: 'CANCEL' and 'NEXT'.

2. Enter the colorway number of the linked catalog, then click **Next**, the following window appears:

**Add Request For Carryover Colorway**

• COMMENTS

Comments is required

• MSRP

MSRP is required

• REQ2

req2 is required

• UNITS

Units is required

• CUSTOMER

Select

Customer is required

• REQ1

Req1 is required

• REQ3

req3 is required

FILE LIST

Drag & drop file here

CANCEL SAVE AS DRAFT SAVE

3. Fill the request attributes,
4. Add attachments, if you want,
5. Select whether you want to save the request as a draft or as a new request by clicking the respective button.

The colorway is marked as shown below:



You can approve or reject the request by following the steps mentioned in [“Request Article Actions”](#).

**Note:**

- If the catalog is configured, you can select a color for the placeholder image of the requested colorway.